

Hustisford School District

District Office

845 S. Lake St. · P.O. Box 326
Hustisford, WI 53034
(920) 349-8109

Jr./Sr. High School

845 S. Lake St. · P.O. Box 326
Hustisford, WI 53034
(920) 349-3261

John Hustis Elementary

600 S. Hustis. St · P.O. Box 386
Hustisford, WI 53034
(920) 349-3228

Heather Cramer

District Administrator

Clint Bushey

Principal

Heather Cramer

Principal

Terri Kreitzman

Director of Special Education

Personnel and Policy Committee Minutes from Tuesday, October 12, 2021

The **Personnel and Policy Committee** of the Hustisford School District Board of Education met on Tuesday, October 12, 2021, at 5:00 p.m., in the conference room within the offices, at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: Tracy Malterer, board member (chair); David Stryck, board member; and Heather Cramer, Superintendent of Schools

New Business:

- **Staffing Update**—The committee discussed the current speech and language opening and what the district will do to fill the position. Currently Terri Kreitzman will pick up the duties for all S/L students. The job is being posted and the district is reaching out to CESA 5 and 6 as well as the colleges for semester graduates. The committee also discussed the candidate approved for the business manager position. The new business manager will start on November 1. She will be trained by CESA 5 as well as reaching out to Mr. Duhr. The district will also work to get her a mentor through WASBO.
- **Job Description Update**—The committee reviewed the job description that was provided from WASB as well as the current position description for the district. The committee did not care for the description provided by WASB and will look at the current description and make adjustments if they determine that they are needed. Mrs. Cramer is reaching out to Neola for some clarification on language within the current description. She is also reaching out to another district with a principal/superintendent combination to get feedback on job duties.
- **Return to School Plan Update**—Mrs. Cramer updated the committee on the current number of positive cases, the current number of students being tested, and the current number of student quarantined. She updated on exposures as well as mitigation measures.
- **Neola Policy Update**—Neola had policy updates. The committee reviewed the policy updates presented and will move them forward to a first reading for October 25. Mrs. Cramer is reaching out to Neola for clarification on language in policy 9700.
- **5th Grade Band**—Mrs. Cramer updated on the plans for 5th grade band. The new instructor will be approved at the October meeting. The parent meeting is October 19 at 6 pm. The lessons are scheduled to begin on October 26.
- **SRO Position**—Mrs. Cramer provided an update on the status of the SRO position.
- **66.0301 Agreement with Watertown School District for Special Services**—Mrs. Cramer provide a contractual agreement to the committee from Watertown School District for special services. The agreement will be on the agenda for the October board meeting.
- **Legislative Update**—Mrs. Cramer provided a legislative update on various bills moving through both branches in Madison.